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OARSI 2024

World Congress on Osteoarthritis

April 18th – 21st 2024, Vienna

Shipping manual



As the sole official exhibition forwarder from “OARSI 2024” in Vienna, we have an onsite office and warehouse direct at the showground in Vienna.

We will offer you all logistic-works before, during and after show.

- .) Transport to and from show-site
- .) Storage before, during (empties, consumables) and after the show
- .) Timely delivery and pick up from the stand
- .) Customs clearance
- .) Workers for unpacking and packing

Projectmanager DHL:

Thomas Hausmeister +43 (0)1 7283160 8700 thomas.hausmeister@dhl.com

DEAD LINES:

To avoid waiting times we need **your order** for onsite handling until: 08.04.2024
But at least **2 days before** shipment will arrive in Vienna

Kind of transport	point of destination	latest arrival date
Ocean Freight FCL/LCL		on request
Airfreight	Vienna Airport	11.04.2024
Truck direct deliveries	Vienna exhibition ground	as per move in date
Truckshipments for storage	Vienna exhibition ground	daily (mo.–fr. 08:00 – 16:00)

PLEASE SEND YOUR PRE-ALERT MESSAGE WITH A COPY OF ALL DOCUMENTS, BEFORE DESPATCHING THE GOODS.

After receiving your doc. we will check them and send you our “green light”, if everything is right.

Pick up from your warehouse and transport to Vienna has to be planed individually.
If we can help you here, please send us your request.

CONSIGNING INSTRUCTIONS:

All freight should be shipped **prepaid** and consigned as follows:

DHL Freight – Global Event Logistics
Trabrennstr. 5 / **DHL office container in front of hall A/B**
A-1020 Vienna Fairground

Attn.: Mr. Hausmeister tel.: +43 (0)1 728 31 60
c/o: OARSI 2024

exhibitor: _____ hall: _____ stand: _____



DOCUMENTARY REQUIREMENTS

- Your order / or DHL order form
- Invoice in english or german 2-fold
issued to the exhibitor c/o OARSI 2024 , hall: _____ stand: _____
- Carnet ATA – optional
letter of authorization to handle the Carnet
issued to DHL Global Forwarding (Austria) GmbH

CUSTOMS CLEARANCE

As per customs regulations all invoices must include following points:

- HTC codes
- Quantity from each items
- Weight
- Value (fair market value to avoid a possible value adjustment by the Customs)
separate value from each kind of product
- Origin of the goods
- CIF term
- Serial no – if available / product description

Goods which shall be returned after the show, **must be packed separate** from give -
aways, prospects and consumable.

EORI no.

Please get in contact with us if your forwarder or airline requests an austrian EORI no.
for the transport by air.
We can assist.